14th June 2021

Dear Parents and Carers,

We are really disappointed to inform you that following the Government announcement yesterday evening, the Guidance For Schools has not altered and we are not able to run our transition sessions as we had originally planned. We had hoped that the relaxation of National Restrictions would enable us to run a more ‘normal’ transition for our new pupils this year, but alas, this is not the case.

Therefore, we are now obliged to return to our contingency plan which will run as follows:

**Open Morning – Monday 21st June 2021**

We would like to invite parents to a Microsoft TEAMS meeting on Monday 21st June 2021, at 9.30am. This will involve a presentation from Miss Gilmour, our Early Years Lead and Mrs Richards, our Headteacher. The link for this meeting is below and we would ask that when you first join the meeting you ensure your microphones are on mute. We would like to record the meeting, so that any parents who cannot attend, are able to watch the meeting at a later date. If you have any objections to this, then please do let us know via the office email [office@sytchampton.worcs.sch.uk](mailto:office@sytchampton.worcs.sch.uk). We will take any questions you have at the end of the presentations.

Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3afa3afbb4ae9d4115a05c32579c5b0594%40thread.tacv2/1623665717262?context=%7b%22Tid%22%3a%2267fddb34-fc55-4190-9873-4ce898d0b26e%22%2c%22Oid%22%3a%22a4cf5593-db21-4fde-97e8-9101672b2039%22%7d)

[Learn more](https://aka.ms/JoinTeamsMeeting) | [Meeting options](https://teams.microsoft.com/meetingOptions/?organizerId=a4cf5593-db21-4fde-97e8-9101672b2039&tenantId=67fddb34-fc55-4190-9873-4ce898d0b26e&threadId=19_fa3afbb4ae9d4115a05c32579c5b0594@thread.tacv2&messageId=1623665717262&language=en-GB)

**Transition Mornings**

Previously, we had hope to invite you and your children into school for some stay and play sessions. Unfortunately, we will have to cancel these sessions in the Summer Term. Therefore, the sessions we had timetabled for 21st June, 24th June, 1st July and 8th July are now cancelled.

We will instead revise our transition arrangements for the start of school in September to account for the fact that your children will not have had the chance to familiarise themselves with the school and our staff.

**September Transition**

We are optimistic that schools will continue to be open and running normally this September. If this is the case, then transition for our Reception Pupils into school in September will take place as follows:

Week 1 Thurs 2nd and Fri 3rd September TED Days – **School closed to all pupils**

Week 2 6th September 9.00am – 10.00am – Stay and Play (one parent may accompany their child for this session only)

7th – 8th September – 9.00am – 11.30am Children only to stay in for the morning session only.

9th – 10th September – 9.00am – 12.45pm Children only to stay in school and be introduced to lunchtime routines and playtime.

Week 3 Pupils in school full time (this may be adapted for some pupils if it is required)

Please be aware, that all of these plans are subject to change, depending upon any national guidance changes or changes in the current circumstances. We will keep you fully informed of these changes as rapidly as we can.

**Home Visits**

We will now be conducting our Home Visits via Microsoft Teams. These will take place from Monday 5th July through to Wednesday 7th July.

Please indicate your date/time preference via this link before Friday 25th June 2021 and we will then contact you to confirm the time of your appointment and send you a link to the TEAMs meeting.

[**https://forms.office.com/Pages/ResponsePage.aspx?id=NNv9Z1X8kEGYc0zomNCybpNVz6Qh295Pl-iRAWcrIDlURVNZTEUwRlRCQU9DMjM2WkJaVFdLMjY5Ry4u**](https://forms.office.com/Pages/ResponsePage.aspx?id=NNv9Z1X8kEGYc0zomNCybpNVz6Qh295Pl-iRAWcrIDlURVNZTEUwRlRCQU9DMjM2WkJaVFdLMjY5Ry4u)

**Information Pack**

If your child attends a Nursery, we will pass on your information pack via the Nursery within the next few weeks. This will include various forms to be completed (and returned to school by 16th July please) and other information on term dates, school dinners and how to book wrap around care should you require it. We have also attached a copy of our School Prospectus with this letter and information on how to order uniform. You will also find a wealth of information about our school, including all of our Policies and Procedures on our school website [www.sytchampton.worcs.sch.uk](http://www.sytchampton.worcs.sch.uk). If your child does not currently attend a nursery then we will post the pack to your home address.

Once again, we apologise for having to make having to make these changes.

Warm regards

Amanda Richards Rebecca Gilmour

Headteacher Reception Leader